

Brothers Leagues Club

FUNCTIONS & EVENTS

Where moments become
memories



functions@brotherscairns.com.au



www.brotherscairns.com.au/functions



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About Brothers

Established in 1974, Brothers Leagues Club Cairns is a premier, not-for-profit entertainment and dining venue. Rooted in a proud local sporting history dating back to 1926, the club is dedicated to supporting Far North Queensland through community sponsorships, charity initiatives, and premier hospitality.

The fully air-conditioned venue includes a large Auditorium, a gaming lounge, a sports bar, family friendly dining experiences, and premium function spaces for a diverse range of events.



Our Spaces

Dreams Lounge

**Room Hire
\$750**

OR

**Minimum
Spend
\$3,400**

**Capacity
150**

Our Dreams Lounge is an open space with high ceilings and large windows overlooking the main floor. It is fitted with a built-in bar, casual lounge furniture, a microphone, and 3 TV's. Clients may connect a laptop through HDMI to play content such as slideshows and videos including sound.



Our Spaces

Auditorium

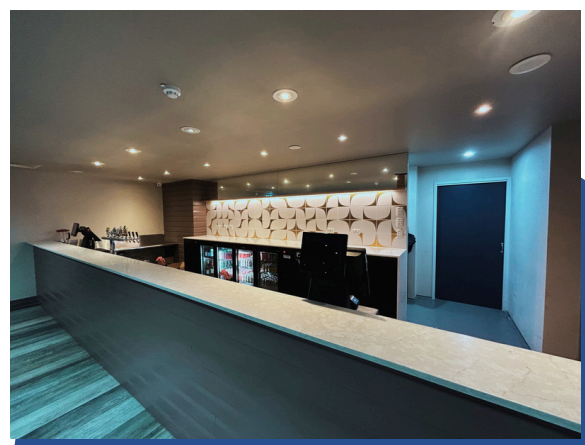
**Room Hire
\$1,250**

OR

**Minimum
Spend
\$5,000**

**Capacity
487 Theatre
300 Banquet
800 Standing**

Our Auditorium is completely private and is the largest of our spaces. It is fitted with a built-in stage, a backstage area, a built-in bar, a dance floor, and tiered audience levels with ramp access. The room can be set with banquet chairs, trestle tables and/or round banquet tables. Clients may connect a laptop through HDMI to play content such as slideshows, videos, or presentations including sound on its 3 projectors.



Our Spaces

Presidential Rooms

Our Presidential Rooms are completely private and may be used as either a full or half room, depending on the size of your event. The space is a conference style room and can be set with banquet chairs, trestle tables and/or round banquet tables. It is fitted with a projector, TV (1 for half room, 2 for full room), and 1 microphone. Clients may connect a laptop through HDMI for visuals and an audio jack for sound to play content such as presentations and slideshows on all of the screens.

Room Hire
Half: \$500
Full: \$1,000

OR

Minimum Spend
Half: \$2,000
Full: \$4,000

Capacity
Half: 77
Full: 195
*floorplan dependant



Optional Extras

Speak to your planner for pricing

- Tea/Coffee/Water Station
- Tea/Coffee/ Water/ Juice Station
- Cakeage
- Prosecco Wall
- Pop - Up Bar
- Photo Booth
- Stage
- Dance Floor
- White Board
- Lectern
- Microphone Stand
- Tablecloths
- Chair Covers
- Security
- Table Numbers
- Red Carpet
- Golden Arch
- Notepads



Catering

Choose from our diverse range of catering options such as

- Platters
- Morning Tea Packages
- Working Lunch Packs
- Canapes
- Buffets
- Alternate Drops
- Snack Bar

Menus available seperately



Beverages

Our beverage plans are as diverse as your events! Choose from

- Cash Bar
- Bar Tabs (Pre-paid & post event)
- Beverage Packages

Menus available seperately

Booking Terms

These Booking Terms and Conditions are intended to provide clear guidance regarding the hosting of a function or event at Brothers Leagues Club Cairns ("Brothers Cairns"). Please read this document carefully to ensure you understand your rights and obligations when booking a function or event with us.

Deadlines

1. Full payment must be received no later than 14 days prior to the event date.
2. Catering selections, bar selections, and room hire times must be finalised no later than 14 days prior to the event.
3. All dietary requirements must be advised no later than 7 days prior to the event.
4. Final guest numbers must be confirmed no later than 7 days prior to the event.
 - a. Increases after this deadline may incur additional charges.
 - b. Decreases after this deadline will not be eligible for refunds.
5. The client must sign and return the Function Sheet no later than 7 days prior to the event. The Function Sheet confirms all final event details, including run times, catering, bar selections, room set-up requirements, attendance numbers, costs, and any approved additions. Wakes: Deadline exceptions apply. Where notice is less than 7 days, catering selections will be limited to a specified menu.

Restricted and Prohibited Items

1. External food and beverages are not permitted, with the exception of special occasion cakes.
2. Confetti, loose glitter, and tabletop scatter are not permitted.
3. Open flames are strictly prohibited, including but not limited to candles, sparklers, and pyrotechnics.
4. Smoke machines are not permitted unless prior written approval has been granted and a permit form completed.
5. Helium balloons must be secured and weighted. Any balloons remaining on ceilings at the conclusion of the event will incur an additional removal fee.
6. Pegging or fixing items to walls or venue infrastructure is prohibited. Walls must remain free of holes, adhesive residue, or structural alterations.

Age Restrictions

1. All guests under the age of 18 years must vacate the premises by 10:00pm, unless within the booked space of a private event or function.

Booking and Payment Terms

1. Rooms may be held free of charge for up to 7 business days during the inquiry stage. After this period, a deposit is required to secure the booking.
2. A function or event is considered confirmed only once a written confirmation email has been issued by Brothers Cairns. Confirmation will be provided upon receipt of the required deposit and a signed copy of these Terms and Conditions.
3. The required deposit is 20% of the room hire fee, which will be put towards the final payment of the event.
4. Payment may be made at reception, via bank transfer, or via online payment (where available). All payments, with the exception of bank deposits, will incur a surcharge.
5. The client booking the function must be 18 years of age or older.
6. Clients may elect either a room hire fee or a minimum spend arrangement.
 - a. Minimum spend applies to food and beverage only and must be paid prior to the event.
 - b. If a room hire fee is selected, no refund will be provided should the minimum spend be met or exceeded during the event.
7. Charges incurred on the event date must be settled on the same day, unless prior written approval has been granted. Where approved, a post-event invoice will be issued and must be paid within 7 days.
8. Standard pre- and post-event cleaning is included. Additional charges may apply for excessive cleaning requirements.
9. Charges may apply for significant floor plan changes requested on the day of the event.
10. All pricing is subject to change.
11. Additional equipment may be supplied upon request, subject to availability and additional charges.
12. Room access and set up times will be agreed upon during the planning process and detailed in the Function Sheet. Access is limited strictly to these agreed times.
13. Clients and guests are permitted access only to the booked areas. Use of unbooked spaces will incur additional charges.
14. Brothers Cairns reserves the right to book other functions outside the client's allocated areas and times.
15. Brothers Cairns reserves the right to reassign the function to an alternative room if changes to the event render the original space unsuitable.
16. Brothers Cairns is unable to accept or store deliveries on behalf of clients.

Cancellation and Refund Policy

1. Deposits are non-refundable and will be applied toward the total cost of the event.
2. All cancellations must be submitted in writing via email.
3. Cancellation refunds are subject to the following conditions:
 - a. Cancellation 21 days or more prior to the event: 100% refund, excluding the deposit.
 - b. Cancellation 15-20 days prior to the event: 50% refund, excluding the deposit.
 - c. Cancellation within 14 days of the event: no refund

Booking Terms

- Bookings made within 14 days of the event are non-refundable.
- Failure to provide full payment at least 14 days prior to the event may result in cancellation by Brothers Cairns without a refund.
- Brothers Cairns reserves the right to cancel an event due to weather conditions, venue issues, or circumstances beyond its control. In such cases, clients may elect to reschedule at no additional charge or receive a full refund.
- Brothers Cairns reserves the right to cancel a function without liability where there is reasonable concern regarding venue operations, reputation, or security.
- Unused prepaid bar tabs are non-refundable.

Venue Rules and Regulations

- Function spaces are available until midnight. Guests wishing to remain on the premises after this time must relocate to downstairs areas.
- Security personnel may be required for some events at the discretion of the venue. Security will be arranged by Brothers Cairns at the client's expense.
- Late arrivals may result in delayed food service and will not extend the scheduled finish time. Clients must notify the Functions team if delays are anticipated.
- Buffet and alternate drop packages require all guests to be included.
- Directional signage will be provided complimentary. Additional signage must be arranged by the client.
- Any external suppliers must be engaged directly by the client, with supplier arrival times approved in advance by Brothers Cairns.
- All decorations must be removed by the conclusion of the event, unless otherwise approved in writing.
- Smoking is permitted only in designated areas.
- Leftover food may not be removed from the premises in accordance with food safety regulations.
- Any Fire Brigade call-out resulting from unauthorised use of prohibited items will be charged to the client.
- Clients and guests must not disrupt the normal operations of the Club, including but not limited to, blocking walkways or creating excessive noise.
- 18th Birthday Parties are not permitted.

Health and Safety

- The client must ensure the venue is used in a manner that does not endanger the building, property, staff, or guests, and is in compliance with all applicable laws and venue policies.
- Brothers Cairns reserves the right to adjust room layouts to ensure compliance with fire and safety regulations.
- In the event of injury or illness, Brothers Cairns is authorised to seek medical assistance at the cost of the affected individual.
- Harassment or inappropriate behaviour will not be tolerated and may result in removal from the premises.
- The client is responsible for ensuring all external suppliers and guests comply with applicable laws, safety standards, and venue requirements.

Liability

- While all reasonable care will be taken, Brothers Cairns accepts no responsibility for loss or damage to items left at the venue before, during, or after an event.
- The client accepts responsibility for any damage caused by themselves or their guests.
- Brothers Cairns accepts no liability for issues arising from food not supplied from the venue.
- The client agrees to indemnify and hold harmless Brothers Leagues Club Cairns against all claims, damages, losses, or expenses arising from the client's negligence, misconduct, or breach of these Terms and Conditions.

Right to refuse service

- Brothers Cairns practices responsible service of alcohol and reserves the right to refuse service to underage or intoxicated persons and to remove guests behaving in an unruly or offensive manner.
- If staff deem guest behaviour inappropriate, Brothers Cairns reserves the right to discontinue beverage service without a refund.

By signing below, I acknowledge that I have read, understood, and agree to the Terms and Conditions outlined above.

Client Signature:_____

Client Printed Name:_____

Event Name:_____

Date:_____